



Commencement Form

Please ensure *all* fields are completed and a copy provided to EI prior to your start date

LOCATION DETAILS

Home store location:	
Brand:	
Employee Start Date:	
Position Title:	

PERSONAL DETAILS

First Name(s):	
Surname:	Date of Birth:
Email:	
Mobile:	Home Phone:
Address:	Suburb:
State:	Post Code:
Gender:	<input type="checkbox"/> Female <input type="checkbox"/> Male

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Contact Name:	Relationship:
Mobile No:	
Address:	

RIGHT TO WORK DETAILS

Are you an Australian or New Zealand Citizen?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, please provide EI with the following information:		
Passport Number:	Country of Citizenship:	
Type of Visa:	<input type="checkbox"/> Student	<input type="checkbox"/> Working Holiday <input type="checkbox"/> Bridging Visa <input type="checkbox"/> Other

BANK DETAILS

Bank:	Branch:
BSB No: _ _ _ _ _	
Account Name:	



Account No: _ _ _ _ _

Tax File No: _ _ _ _ _

SUPERANNUATION DETAILS

Nominated Super Fund

- ☐ MLC (My Employer Super Fund)
☐ Other (If other, please specify below)

Super Fund Name:

Super Fund SPIN or ABN:

Membership Number:

Note: You have the option to have your employer superannuation contributions paid into the following funds: REST, HOSTPLUS, Australian Super, Sunsuper, Westscheme, BT Super for Life, BT Lifetime Super, AMP Flexible Lifetime, ING Integra Super (OnePath), LUCRF Super; MTAA; Statewide Super; TWU Super; Tasplan; HESTA & Care Super.

Should you fail to provide EI with a membership number for any of the above funds, you will be setup with our default fund MLC, MaskterKey Business Superannuation Fund.